



**Class Title:** Maintenance Technician I  
**Department:** Public Works  
**Reports to:** Public Works Superintendent  
**Classification:** 10  
**Salary Range:** \$31,742 to \$47,612

### **Job Summary**

Under supervision, performs daily operation, maintenance and repair activities of outdoor and/or indoor public areas including rights-of-way, easements, parks, and other City owned buildings and properties. All work will be done in compliance with EPA and OSHA safety rules and regulations. All other duties deemed necessary by the Public Works Director.

### **Responsibilities and Duties**

- Handles daily functions assigned by Public Works Superintendent.
- Operate all department light equipment and vehicles including: mowers, weed-eaters, trimmers, etc.
- Assists with daily scheduled preventative maintenance on vehicles and equipment.
- Assists with construction and maintenance tasks related to streets, fences, benches, drinking fountains, sidewalks, gutters, and storm drains.
- Assists in cleaning of ditches and culverts, removal of trash and litter from roads and ditches and other public areas.
- Assists with construction and maintenance tasks related to City buildings and facilities.
- Works as part of a maintenance crew/team and performs duties under direct supervision and guidance.

### **Materials and Equipment Used**

Landscaping/Garden/Agricultural Powered and Unpowered Tools (string trimmer, hedge clippers, chainsaw, mower, etc.)  
Vehicle (pickup, trailer, UTV)

### **Minimum Qualifications Required**

*Education and Experience:* General Education Diploma (GED) or one to three months of related experience and/or training; any combination of education, training, and experience which provides the required knowledge, skill, and abilities to perform the essential functions of the job.

### **Licenses and Certification:**

Valid South Carolina Driver's License  
ASHI CPR and AED Certification

### **Knowledge, Skills, and Abilities**

Language Skills: Ability to read and comprehend simple instructions. Ability to print and speak simple sentences.

Mathematical Skills: Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

Reasoning Ability: Ability to apply common sense understanding to carry out simple one or two step instructions. Ability to deal with standardized situations with only occasional or no variables.

Mental and Physical Abilities to: Concentrate and pay close attention; while performing the essential functions of this job the employee is frequently required to walk, stand, sit, use hands to feel, see objects at close range, climb or balance, stoop, kneel, crouch, crawl, talk or hear, and occasionally lift and/or move objects up to 100 pounds.

Working Conditions: Work is performed in the field with exposure to outdoor temperatures, dirt and dust; the incumbent's working conditions are typically to include working near moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, extreme heat, risk of electrical shock, and the use of heavy equipment.